

St Ives Arts Club

Committee Meeting August 18 2pm

Attending:

Steve Litherland, Honor Nankervis, Will Sleath, Archa Robinson, Janet Axten, Chris O'Reilly, (Phil Gee by zoom)

Apologies:

Jeremy Edwards, Anthony & Wendy Gribbin, Louise Vallis, Wendy Litherland

Minutes from the last meeting:

Last minutes from 3/5/22 had been circulated and accepted.

Matters arising:

Gazprom account will run until end of March 2023 then move to Opus Energy on a 3 year fixed rate.

Archive:

1. Archives now at Kersen Kernow Archive – Ref X1485
There will be a file of the archives accessible at the Arts Club
2. PI cover taken out for the Trustees

Theatre:

The theatre play is shortly to commence rehearsals – accounts still in preparation

Cleaner:

New cleaner needed to cover while Archa is absent, all agreed to raise payment to £10 per hour

Reports Officers

Treasurer

Chris O'Reilly, need to increase income, can't rely on grants to prop up the finances. Proposed moving an amount into a savings account, to be decided. Unknown HSBC charity account to be closed down. Suggested raising downstairs room hire from £70 to £100 and fixed 30% on each sale thereafter. Suggest cancellations for exhibitions be more than 1 month before and some deposit money retained.

From 1st October members can book 1 week per exhibition, if by December some weeks are empty, members can book a 2nd week.

Membership Secretary

A letter to be sent to married couples re membership payments to be restructured from Oct 1st, all members to pay £40 instead of married couple's reduction of £10 each.

Exhibitions

2 A4 display boards for use in the Library entrance for our members to utilise. Cost is £150 pa and the Arts Club will be included in flyer handouts from the Library.

Social Committee

Quite active with some activities in the pipeline, no Officers attending so no up-to-date information.

World Classics

Will Sleath looking to put on Indian / Arabic flute concert this November.

Theatre Reports

Still finalising costs –final amount £300 - £350. Next instalment of Poddlesham play to commence rehearsals.

Monday Art

Honor Nankervis, MAG very healthy attendance, summer sketching going well.

House Manager

1. New exhibition lights installed upstairs and essential electrical works identified, report carried out by Ian Brunnock - cost £695.
2. New exhibition room door installed – final invoice awaited but final cost should be within agreed budget estimate £2500.
3. Brett of Liquid Solutions amended the central heating to accommodate the door – 3 hours at £30 per hour plus materials – awaiting invoice should be £120 inc vat.
4. 3 new 1000mm X 600mm radiators plus new valves required to replace existing. Intend to order from Plumbase/similar for installation from 20th August. All present agreed to go ahead.
5. New exhibition lighting installed cost £1800, parts from CEF and £725 Ian Brunnock electrician.
6. Proposal – to replace existing Exhibition room door to match new door estimate £750 - £1000. All present agreed to go ahead.
7. The club now uses St Ives Cultural Services platform of TicketSolve for all events. The charge is 3.4% of ticket price. A weekly sales list is supplied to the club but own access will be granted shortly. Tickets can be purchased in person at the Library.

Trustees

2020/21 accounts filed at Charity Commission completed by Greenwood Wilson at a cost of £600.

AOB

September Festival

Ticket sales fluctuating

Help required to carry out stewarding / setting up. Chris O'Reilly to assist.

Repairs and Refurbishment

1. More loose hipped end roof slates removed from Westcotts Quay end. Need to scaffold this elevation and carry out a detailed inspection of the roof and make good repairs. J & S quoted £6k - £8k, other quotes needed. We can pay for scaffolding and patch up necessary work plus dormer needs repair. All present agreed to research quotes.
2. Part 2 of exhibition room works to be scheduled for the 'close' season – removal of the kitchen / food prep area into the office/store. The alcove under the stairs to be made into a storage facility with doors. The back rear sea wall be stripped and recovered to include water proofing/damp coursing. New floor covering – including entrance hallway – to be included.
3. New toilets/hand basins to be considered.

TV Licence/Receiver

To consider installation of a TV box to link in to projectors sound system for additional events which can be hosted at the club – Eurovision/Sport. Budget £250 and ongoing £150 pa. All present agreed to go ahead.

Sound/Lighting Engineer

No house management costs have been incurred for 3 years, this job has been undertaken by Steve Litherland. At music events there is a need for 4/5 mics and DI boxes to be linked to the in-house sound system. This can be challenging, the club has been using Craig Brown Sound Engineer for this purpose. His charge is £20 per hour - £60 typical performance, might not be economical but necessary. Overall max 7/10 events per year – so £420 - £600 pa. This resource is vital or we agree not to accept bookings from groups. Solo acts or duos are easier to accommodate.

Meeting ended at 15.33pm.